

QQI Level 5 Business Administration Courses	Code	Start	Timescale	Day
Information & Admin	5N1389	8 th Sept 2022	5 Weeks - Once a week	Thurs – (5) 10am – 1pm
Reception Skills	5N1407	1 st Dec 2022	5 Weeks - Once a week	Thurs – (5) 10am – 1pm
Business Administration	5M2468	14 th October 2022	5 Weeks - Once a week	Thurs – (5) 10am – 1pm
Communications	5N0690	20 th Sept 2022	10 Weeks - Once a week	Tues - (10) 9.30am – 1.30pm
Work Experience	5N1356	Continuous Intake		
Word Processing and Text Production	5N1358 & 5N1425	Continuous Intake		
Payroll	5N1546	16 th Aug 2022	10 Weeks - Once a week	Evening Classes (6-9pm)
Book-keeping	5N1354	25 th Oct 2022	10 Weeks - Once a week	Evening Classes (6-9pm)
QQI Level 6 Business Management Courses	Code	Start	Timescale	Day
Employment Law	6N4322	5 th Nov2022	5 Weeks - Once a week	Sat – Day Classes (6)
Human Resources	6N37503 rd	17 th Sept 2022	5 Weeks - Once a week	Sat – Day Classes (6)
Business Management	6N4310	2 nd Aug 2022	5 Weeks - Once a week	Tues – Day Classes (5)
Team Leadership	6N1948	27 th Sept 2022	5 Weeks - Once a week	Fri – 9am - 4pm
Personal and Professional Development	6N1949	Continuous Intake	5 Weeks - Once a week	Tues – 10am – 5pm
Project Management	6N4090	20 th Sept 2022	5 Weeks - Once a week	Tues – 10am – 1pm
QQI Level 6 Special Purpose Coaching Courses	Code	Start	Timescale	Day
Professional Coaching in Practice and Ethics	6N2925	12 th Jan 2023	6 Weeks - Once a week	Thurs–Day Classes (6)
	6N2925	16 th Nov 22	6 Weeks - Once a week	Wed -Evening Classes (6)
Professional Models Coaching Practices	6N3087	15 th Sept 2022	6 Weeks - Once a week	Thurs–Day Classes (6)
		19 th Jan 23	6 Weeks - Once a week	Wed Evening Classes (6)
Emotional Intelligence	6N2926	27 th Oct 2022	6 Weeks - Once a week	Thurs –Day Classes (6)
		28 th Sept 2022	6 Weeks - Once a week	Wed -Evening Classes (6)



Upcoming Scheduled MIDAS Learning QQI Certified Online Courses for 2022

QQI Level 6 Special Purpose Training & Dev Course	Code	Start	Timescale	Day
Training Delivery & Evaluation	6N3326	4 th July 2022/17 th Oct 2022	6 Weeks - Once a week	Mon – Eve Classes (6)
		16 th Nov 2022	6 Weeks - Once a week	Wed – Day Class (6)
Training Needs Identification & Design	6N3325	12 th Sept 2022	6 Weeks - Once a week	Mon – Eve Classes (6)
		12 th Oct 2022	6 Weeks - Once a week	Wed – Day Class (6)